



CLAIM FOR LEGACY CREDIT INFORMATION SHEET

If you pass an examination for original appointment (not promotion), you may be eligible for an additional 10 points being added to your final examination score if your parent or sibling has been killed in the line of duty as a firefighter or police officer in the service of the City of New York and you are applying for a position which would gain you entry into the public service. Legacy Credit is not applicable for promotional examinations.

1. For Parent Legacy Credit:

A candidate shall qualify for Parent Legacy Credit if his or her parent was killed in the line of duty as a firefighter or police officer in the service of New York City.

2. For Sibling Legacy Credit:

A candidate shall qualify for Sibling Legacy Credit if his or her sibling was killed in the line of duty as a firefighter or police officer in the service of New York City as a result of the September 11, 2001 World Trade Center attack, or as a result of the rescue effort that took place in response of the attack.

A candidate can receive Legacy Credit for no more than one parent or one sibling. A candidate can, however, receive Legacy Credit for both a parent and a sibling; in which case, the candidate may be entitled to 20 points. Legacy Credit should be requested at the time of application via the Exams Xpress system (or via letter if not applying through the Exams Xpress system), but **must** be requested before the date of the eligible list is established.

If a candidate requests Legacy Credit after an application for an exam has been submitted, the candidate must write a letter indicating the candidate's name, address, social security number, the open-competitive exam title and number for which Legacy Credit is sought, and whether the request is for Parent Legacy Credit, Sibling Legacy Credit, or both.

Claims for Legacy Credit cannot be made once the eligible list is established. All candidates making such claims will be required to present to the Examinations Unit, prior to eligible list establishment, documentation verifying their claim. All claims for Parent or Sibling Legacy Credit will be investigated.

Appropriate supporting documentation is:

1. Supporting documentation establishing the deceased's qualifying service must be from an official state or local agency or department such as:
 - a. NYS Policemen's and Fireman's Retirement System
 - b. NYS Worker's Compensation Board
 - c. NY City Police Department
 - d. NY City Fire Department
 - e. NY City Board of Estimate

2. Establishing proof of relationship eligibility can be satisfied through the following documents:
 - a. Birth certificates
 - b. Certificates of adoption
 - c. Baptismal certificate
 - d. Tax return or other government issued documentary proof to establish "child" status

Definitions:

To qualify for the Legacy Credit please note the following requirements:

1. Police or Fire service is defined as:
 - a. Service performed as an officer or member of an organized police force or department of any county, city, town, village, police district, authority or other participating employer.
 - b. Service performed as an officer or member of an organized fire department of any county, city, town, village, or fire district or other employer.
 - c. Service as an active volunteer member of a fire company at the time of his or her death.

Note: Auxiliary police are defined as peace officers and are not eligible for Legacy Credit at this time.

2. Death occurred in the line of duty is defined as:
 - a. Having died as the natural and proximate result of an accident sustained in the performance of duty in the service
 - b. Did not cause such accident by his own willful negligence; and
 - c. At the time of such accident was actually a member of the policemen and firemen's retirement system.
3. Child is defined as a son or daughter of any age, usually including one formally adopted. A child may also be defined as a stepchild, a child born out of wedlock that is dependent upon the deceased, a person for whom one stands in loco parentis. Determinations for Legacy Credit eligibility will be made on a case-by-case basis.

Note on Legacy Credit Usage:

1. You may use Legacy Credit only once for appointment from a City, State, or County open-competitive civil service eligible list from a jurisdiction within the State of New York.
2. Legacy Credit will be added only to the final score of those candidates who pass all parts of the open- competitive examination.

CLAIMS MUST BE DELIVERED TO:

**CPS HR Consulting
ATTN: CUNY Examination
2450 Del Paso Road, Suite 160
Sacramento, CA
95834**